



# Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

**Regular Monthly Board Meeting**  
**228 W. First St., Ste. H, Port Angeles**  
**April 12, 2016**

## MINUTES

**Supervisors Present:** Robert Beebe, Don Hatler, Matt Heins, Joe Murray, Ben Smith

**Supervisors Absent:**

**Associate Supervisors Present:**

**Staff Present:** Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Assistant

**Others Present:** Dave Howat, Dungeness Irrigation District; Sarah Tanuvasa, NRCS; Cathy Lucero, Clallam County Noxious Weed Control Program

**Presiding Officer:** Joe Murray

**Secretary:** Beth Loveridge

Meeting called to order at 3:00 PM

### APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the March 8, 2016 regular board meeting. Don Hatler seconded. Motion approved unanimously.

### REPORTS

#### Staff Reports

Activities for the month can be found in the attached Conservation District Staff Report.

#### NRCS Report

Sarah Tanuvasa distributed a report on NRCS current activities. NRCS Forestry Conservation Activity Plans were discussed. Sarah will provide a fact sheet on eligibility requirements.

#### Treasurer's Report

Matt Heins moved to approve the March 2016 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 9127-9154 dated March 1-31, 2016 in the amount of \$48,783.16. Ben Smith seconded. Motion approved unanimously.

### Announcements/Public Comment

### OLD BUSINESS

#### Summer Internships Update

Joe Holtrop reported that 3 interns will be hired this summer. Ryan Nestor and Austin Wagner will continue work on the GPS project and Susie Gomez will work mostly on the reservoir project.

#### Dungeness Irrigation District Next Phase Piping Project

Joe Holtrop stated that Irrigation Efficiencies Program funds are available for additional piping on the Dungeness Irrigation District system and the Board reviewed a map of possible phases, with input from Dave Howat of the

Dungeness Irrigation District Board. Joe will consult with the irrigation district and bring an amendment to the existing interlocal agreement back to the board for approval at the next board meeting.

**McDonald Creek Irrigation Diversion Project Update**

Ben Smith moved to approve Amendment #4 to Department of Ecology Grant G1400576. Matt Heins seconded. Motion approved unanimously.

Ben Smith moved to approve Amendment #3 to the Department of Ecology Water Supply Grant. Matt Heins seconded. Motion approved unanimously.

**NEW BUSINESS**

**County Roadside Vegetation Management Plan – Cathy Lucero**

Cathy Lucero gave a presentation on the history, and proposed improvements to the County's roadside weed control program.

**Proposed Revisions to Engineering Policy**

Joe Holtrop distributed a draft revised engineering policy for the Board to review.

**Collins Street and Pierson Road Septic Systems**

Joe Holtrop and Jennifer Bond discussed two separate inquiries for cost-share on properties that are not owner-occupied. The Board discussed the pros and cons of providing cost-share on these types of properties and will consider amendments to the current policy at a later time. In the meantime, the general consensus of the Board was to recommend that these property owners pursue low-interest septic repair loans with Craft3.

**CREP State Reimbursement and Maintenance Contracts:**

Ben Smith moved to approve CREP State Reimbursement and Maintenance contracts with Kaminski/Adams, Bergman, and North Olympic Land Trust and to accept this contract as our standard contract for future CREP projects. Robert Beebe seconded. Motion approved unanimously.

**Cooperator & Cost-share Agreements**

Matt Heins moved to approve a Cost-share Agreement with Dorothy Saxton for OSS repair. Don Hatler seconded. Motion approved unanimously.

**Meeting adjourned at 5:43 PM**





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## STAFF REPORT - March 2016

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	<b>IMPLEMENTATION</b>	
	<b>General Administration</b>	
	<b>General Outreach &amp; Education</b>	
	Spring newsletter	Meg, Joe
	<b>Agricultural Outreach &amp; Education</b>	
	Planning for spring Horse and Livestock workshop series	Jen
	<b>Agricultural Technical Assistance</b>	
	Technical assistance to R. and S. Hitz for farmland purchase research	Joe
	Site visit to Agnew farm - pasture management plan for grazing neighbors cattle	Meg
	Planning for Gubler farm in Indian Valley	Meg
	Site visit - Eric Adolpshen/John Jarvis	Jen
	Site visit - Kay Edmisotr/Jack Myrick	Jen
	Attended Foreign Animal Disease (WSDA) training in Pt. Townsend	Jen
	Site visit - Audrey Bryant (Sound Horse Solutions farrier)	Jen
	<b>Low Impact Development and Habitat Outreach &amp; Education</b>	
	Prep for sustainable landscaping presentation to Master Gardeners	Joe
	Soils presentation to Master Gardeners training group (31 participants)	Meg
	<b>Low Impact Development and Habitat Technical Assistance</b>	
	Natural landscaping course follow-up site visit to Hamilton at Diamon Point	Joe
	TA to N. Barr Rd. homeowner about well and irrigation piping	Joe
	Soil test interpretation for six landowners	Meg
	Soil test interpretation for four landowners	Jen
	County Critical Areas Ordinance ag section review	Joe
	<b>Watershed/Salmon Recovery Planning</b>	
	Strait Ecosystem Recovery Network meeting	Joe
Strait ERN technical task force meeting	Joe	
Puget Sound CDs meeting in Edmonds	Joe	
NPCLE meeting in Forks	Meg	
NOPLC meeting - initial project presentations	Meg	
<b>CREP</b>		
Planting coordination for Bergman, NOLT Lyre and Adams CREP projects	Meg	
FSA meeting in Lake Stevens - initial paperwork approved for eight 2017 projects	Meg	
Planning for 2017 projects - Parrish (Matriotti), Evans (Matriotti), Shangri La Farm (Matriotti, Lotzgesell and Lotzgesell wetland), Weaver (Elwha), Gubler (Indian Creek and ditches to Indian Creek)	Meg	
Outreach to Hoko River property - CREP riparian forest buffer	Meg	
Site visit to Beach Lake (Elwha area) - potential wetland CREP buffer	Meg	



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	<b>IRRIGATION EFFICIENCIES</b>	
	<b>General Water Conservation Planning &amp; Coordination</b>	
	Technical assistance to City of Lynden city administrator about water storage	Joe
	<b>Project Planning and Implementation</b>	
	DID Hendrickson-McComb project implementation	Joe
	DID next phase project planning	Joe
	SPTIA project cultural resources survey	Joe
	AID project cultural resources survey	Joe
	<b>SHELLFISH</b>	
	<b>Golden Sands</b>	
	Golden Sands parcel database (OSS data, status, ownership, ect.)	Jen
	<b>Septic Repairs</b>	
	Saxton OSS repair cost-share application	Joe
	<b>LIVESTOCK WATER QUALITY</b>	
DOE	<b>AQUIFER RECHARGE &amp; STORAGE</b>	
	Aquifer recharge presentation for Dungeness River Management Team	Joe
	Pinnell Road AR project planning and cultural resources survey	Joe
	Aquifer recharge project update article for newsletter, interview for Sequim Gazette	Joe
	SRFB reservoir application, presentation and site tour	Joe
	<b>FLOODPLAINS BY DESIGN</b>	
	DID Hendrickson-McComb project implementation	Joe
McDonald Creek project planning, grant amendment	Joe	
COUNTY	<b>POLLUTION IDENTIFICATION &amp; CORRECTION IMPLEMENTATION</b>	
	Outreach coordination with CCEH	Jen
FFPP	<b>ADAMS</b>	
	Working with landowners and engineer on finalizing bridge designs and construction contract	Meg
<b>County General Funds</b>		
	Rates and charges workshop in Lacey	Joe