



Clallam Conservation District

228 W. First Street, Suite H Port Angeles, WA 98362 www.clallamcd.org 360-775-3747 Fax: 360-775-3749

Regular Monthly Board Meeting
228 W. First St., Ste. H, Port Angeles
September 8, 2015

MINUTES

Supervisors Present: Robert Beebe, Don Hatler, Matt Heins

Supervisors Absent: Joe Murray, Ben Smith

Associate Supervisors Present:

Staff Present: Joe Holtrop, Executive Director; Meghan Adamire, Jennifer Bond, Conservation Planners; Beth Loveridge, Administrative Assistant

Others Present: Jim Poffel, NRCS; Shana Joy, Conservation Commission

Presiding Officer: Don Hatler

Secretary: Beth Loveridge

Meeting called to order at 3:05 PM

APPROVAL OF MINUTES

Matt Heins moved to approve the minutes from the August 11, 2015 board meeting. Robert Beebe seconded. Motion approved unanimously.

REPORTS

Staff Reports

Meghan Adamire reported that she met with the new Jefferson County Conservation District Manager, Jill Zarzeczny and they discussed partnering on horse and livestock workshops and coordinating plant sales. Meghan attended an animal waste class in Olympia and also spent time on CREP buffer planning and fish passage barrier replacement outreach.

Jennifer Bond reported that the PIC public outreach meeting went well and that attendees seemed to be on board with the project. Five hundred post cards were mailed and 35 people attended the meeting. Three people signed permission forms allowing water quality sampling on their property and eight others agreed verbally but didn't submit permission forms. Matt Heins suggested testing the Golden Sands Slough outlet as it should be easier to get permission. The Board discussed the septic repair program and agreed that more marketing, with homeowner testimony from completed projects, would be a good idea. Jennifer reported that the District booth at the Clallam County Fair saw good traffic with a lot of people taking brochures and 17 newsletter sign-ups. The FFA project is on track for completion before the end of the month, thanks in large part, to the donated services of Board Supervisors Matt Heins and Ben Smith. Matt Heins suggested that a District staff member should participate in the FFA Advisory Board meetings. Jennifer said she would ask Steve Mahitka about getting a position on the FFA Advisory Board.

Joe Holtrop reported that the Carlsborg-Jakeway aquifer recharge project had not yet begun, as of last week, but should start soon. Joe also reported that the Dungeness Irrigation District Hendrickson-McComb Road Pipeline Project is out to bid and there is a lot of interest in the project, particularly from non-local contractors. Joe met with property owners in Golden Sands to discuss the potential for financial assistance for septic system repair/replacement and the possibility of community systems

More activities for the month can be found in the attached Conservation District Staff Report.

NRCS Report

Jim Poffel reported that NRCS no longer has a full-time Cultural Resources person and the EQIP sign-up deadline has been extended to October 16th.

Treasurer's Report

Matt Heins moved to approve the August 2015 Treasurer's report and approve for payment electronic funds transfers and checks described as FF 8922-8953 dated August 1-31, 2015 in the amount of \$40,517.98. Robert Beebe seconded. Motion approved unanimously.

Announcements/Public Comment

Shana Joy announced a Conservation Commission all-district meeting will be on 9/21/15 to discuss stable funding and elections. Don Hatler, who attended the last policy meeting, asked that the upcoming meeting include specific proposals from the Commission that could be discussed acted on. Shana said she would communicate Don's suggestion to the Commission. Shana also explained the new email system (GovDelivery) that will be utilized by the Commission for sending email announcements and messages to District Supervisors and staff statewide. All Supervisors and staff should have already received an email instructing them to go online and set up subscriber preferences by September 22.

OLD BUSINESS

Conservation Commission Livestock Technical Assistance Grant Addendum approval

Matt Heins moved to approve FY16 Conservation Commission Grant Addendum for Livestock Technical Assistance in the amount of \$8,775. Robert Beebe seconded. Motion approved unanimously.

WACD Bylaws Resolution

There were no suggested changes to the proposed WACD Bylaws Resolution at the recent Puget Sound Conservation Districts Caucus meeting, so Joe Holtrop said there was no action needed at this time.

WACD Proxy Voting Resolution

The proposed resolution will allow every District to offer up to 5 proxy votes at the Annual Meeting. No action needed at this time.

WACD Plant Materials Center Profit Sharing Resolution

Don Hatler stated that PMC currently only contributes \$55,000 per year toward WACD activities separate from PMC operation. The balance of profits goes to PMC reserves (last year's PMC profit was approximately \$100,000). The proposed resolution calls for distributing excess profits back to the Districts to help defray the costs of WACD membership. No action needed at this time.

NEW BUSINESS

Draft Cultural Resources Unanticipated Discovery Plan & Procedures

The Commission has prepared a template for the plan. In order to get feedback and buy-in from the tribes, the Board consensus was for Joe Holtrop to ask all four tribes to review and comment on the draft plan.

Item added at meeting:

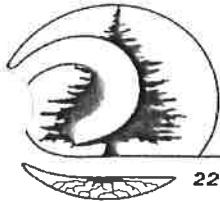
WACD Elections Resolution

This resolution submitted by Thurston Conservation District proposes holding statewide District elections on the same day and to be conducted by county auditors. Joe Holtrop has asked the County Auditor to provide feedback on this idea, but has not yet heard back. Don Hatler stated that he doesn't think that the proposed change would increase voter participation. Shana Joy mentioned that Whatcom Conservation District has an alternative election resolution. Don Hatler suggested to Shana that the September 21 meeting would be a good time for Districts to further discuss election issues.

Meeting adjourned at 4:35 PM

Action Items:





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STAFF REPORT - August 2015

GRANT	ACTIVITY	EMPLOYEE
CONSERVATION COMMISSION	IMPLEMENTATION	
	General Administration	
	Budget development and voucher form preparation for new Commission grants	Joe
	Commission policy meeting in Ellensburg	Joe
	WACD resolution preparation and review	Joe
	General Outreach & Education	
	Agricultural Outreach & Education	
	CCD booth at Clallam County Fair	Jen
	Agricultural Technical Assistance	
	Site visits & FFA cost-share project coordination	Jen
	Site visit horse farm off Holly Hill Rd. (HUAP, roof runoff)	Jen
	Technical assistance - 1 farm (soils, pasture mgmt)	Jen
	Site visit - planning for sheep (Camp Hayden Rd.)	Jen
	Technical assistance - Jessica Crouch (horse farm, HUAP)	Jen
	Technical assistance - 1 landowner (horse farm BMPs)	Jen
	Meeting with Jill Zarzeczny (JCCD manager)- partnering on horse and livestock events	Meg
	Animal Waste workshop in Olympia	Meg
	Technical assistance - 1 landowner (pasture management)	Meg
	Technical assistance - 1 landowner (mud and manure management)	Meg
	Low Impact Development and Habitat Outreach & Education	
	Natural Landscaping course presentation updates	Joe
	Low Impact Development and Habitat Technical Assistance	
	Watershed/Salmon Recovery Planning	
	Strait Action Area Technical Task Force meeting	Joe
	Puget Sound CD meeting	Joe
	Outreach for culvert replacement projects - Coville Creek & Tumwater Creek	Meg
	CREP	
	Continued planning for Bergman CREP buffers (Indian Creek)	Meg
	Site visit and continued planning for Blyleven CREP buffer (Lees Creek)	Meg
	Planning for NOLT Brooks CREP buffer (Nelson Creek)	Meg
	Continued planning for Adams CREP buffer (Tumwater Ck)	Meg
	Site visits to Fairbanks CREP buffer (Meadowbrook Ck) - maintenance	Meg
	Continued planning for Adams CREP buffer (Tumwater Ck)	Meg
	IRRIGATION EFFICIENCIES	
	General Water Conservation Planning & Coordination	
	Irrigation presentation and tour	Joe
Project Planning and Implementation		
Dungeness Irrigation District project planning and bidding	Joe	
GPSing irrigation systems	interns	



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DOE	AQUIFER RECHARGE & STORAGE	
	Pinnell Road project planning	Joe
	FLOODPLAINS BY DESIGN	
	Dungeness Irrigation District project planning	Joe
	Grant budget and scope amendment	Joe
COUNTY	POLLUTION IDENTIFICATION & CORRECTION IMPLEMENTATION	
	Implementation project kick-off public meeting	Jen
	Golden Sands OSS issue review and planning	Joe
PSP	SHELLFISH STRATEGIC INITIATIVE TRANSITION TEAM	
	Orientation meeting	Joe
	First team meeting, plus homework	Joe
County General Funds		Joe